

# **Cyngor Tref Llanfair Caereinion**

## **Llanfair Caereinion Town Council**

### **MINUTES**

of a meeting of the Full Council held on  
**Monday 24<sup>th</sup> October 2022 at 7pm** in the Youth  
Room of the Institute Llanfair Caereinion

#### **Present were:**

Cllr Ian Davies Chair	Cllr Rob Astley Vice Chair
Cllr Hazel Davies	Cllr Cadvan Evans
Cllr Viola Evans	Cllr Ursula Griffiths
Cllr Gareth Jones	Cllr Melvin Jones
Cllr Mark Owen	Cllr Geraint Peat (part)
Cllr Sam Webster	

**In attendance** Robert Robinson Town Clerk

#### **Apologies were received from:**

Cllr Sarah Astley.

#### **85. Welcome by the Chair**

The meeting received a welcome from the Chair.

#### **86. Declarations of interest**

There were the following declarations of interest

Cllr G Jones	Planning application – Oakwood Park
Cllr G Peate	Planning application – 7 Minfford
R A Robinson	Banwy Estate Road – (The Town Clerk left the meeting due to his interest in the WLLR)

#### **87. Public Question Time and Participation**

There were no members of the public present.

#### **88. Minutes of the last meeting**

The meeting considered and approved the minutes of the last Meeting. Proposed by Cllr Rob Astley Seconded by Cllr Mark Owen . The vote was unanimous.

#### **89 Council decisions and actions**

The meeting considered the list of actions following Council decisions as per attached to the agenda.

Two items were noted as outstanding with urgent action required – these are:

- i) Mount Field – removal of small mound of earth/grass cuttings from car park.

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- ii) Churchyard – removal of grass cuttings under tree behind houses in Bridge Street.
- iii) Cllr Gareth Jones is happy to spray the weeds to keep them under control. The Council **AGREED** to fund the materials used.

### **90. Newsletter translation**

The accounts have received and payment arranged.

Cllr U Griffiths is to research alternative translation services and report back to the Council. It was confirmed that Mary Steele proof-reads the Chronicle for the Council.

### **91. Finance and Governance**

#### **91.1 Management Accounts**

The meeting considered the management accounts and bank reconciliation as set out with the agenda.

The meeting **RECEIVED** the accounts as presented.

Proposed by Cllr Mark Owen Seconded by Cllr Gareth Jones. The vote was unanimous.

#### **91.2 Orders for payment**

To meeting considered and **APPROVED** the orders for payment as set out at appendix B2 of the agenda.

The meeting noted the cost of replacement defibrillator pads (£215) each time.

#### **91.3 Budget for 2022-2023**

The meeting considered the draft budget and some of the items contained within it. It was **AGREED** that the Town Clerk would produce a range of budgets showing different precept percentage increases (3%, 5% and 10%) along with set income and expenditure and discretionary spending.

Other items considered to be included in the budget report were:

- i) The school crossing point (now appears to be staffed by the school themselves).
- ii) Odd job person to help with small works. iii)  
Amount of increase to be a minimum.
- iv) Town Clerk pointed out that the Council cannot set a deficit budget but could allocate money from reserves to balance the budget. However, when reserves run out the increase in future will increase.
- v) Town Council does not pay anything towards the A458 zebra crossing staffing.
- vi) Powys will be looking to devolve more services to Town Councils in the near future due to further budget cuts.

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- vii) The last Town Council meeting for settling a budget is the December meeting.
- viii) Consideration of Mount Field cost of football pitch provision and contribution from LUFC.

Cllr Geraint Peate joined the meeting.

### 92. Planning and Development

#### 92.1 Planning decisions

The meeting noted the following planning decisions as issued by Powys County Council.

#### 92.2 Town Council consultations

The Councillors often feel that Powys County Council disregards their viewpoint. The meeting was informed that there might be a change coming which will make the Community Council viewpoint carrying more weight than at present.

#### 92.3 Planning applications

##### **22/1561/HH Ger Y Nant , Dolanog, Welshpool, SY21 0HU**

To consider the planning application for the erection of a detached double garage with storage above to include change of use of land to form additional residential curtilage. The meeting thought that there may be agricultural ties relating the property.

The Council **SUPPORTS** this application.

Proposed by Cllr Geraint Peate Seconded by Cllr Mark Owen. The vote was unanimous.

**22/1657/REM & others - Oakwood Valley Lodges , Llanfair Caereinion** Section 73 application to remove condition 3 and vary condition 4 of planning permission M/2004/0142 (to allow site to operate by way of a 12-month holiday season).

The Council **OBJECTS** to this planning application on the following grounds:

- i) Concern over how enforcement is going to be conducted to monitor the site use.
- ii) A 12-month permission does not bring any extra local taxation to support local services including healthcare and the Air Ambulance based at Welshpool.

Proposed by Cllr Ursula Griffiths and Seconded by Cllr Hazel Davies . The vote was unanimous. (Excluding Cllr Gareth Jones who declared an interest).

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**22/1596/FUL Victoria House, Bridge Street, Llanfair Caereinion** Proposal:  
Change of use of ground floor from retail to complimentary therapy business and change of use of first and second floors from storage to residential.

The Council **SUPPORTS** this application.

Proposed by Cllr Ursula Griffiths and Seconded by Cllr Melvin Jones. The vote was 10 for, 1 against and 0 abstentions.

**22/1690/HH 7 Minffordd, Llanfair Caereinion, SY21 0BT** Proposed  
single storey rear extension Site.

The Council **SUPPORTS** this application.

Proposed by Cllr Mark Owen and Seconded by Cllr Melvin Jones. The vote was unanimous.

(Except Cllr Geraint Peate declared an interest).

### **92.4 Town Plan review**

The Town Plan includes provision for an annual monitoring review of the action plan. Details of the action plan and its status is as set in the separate review document.

The Council reviewed its objectives in July 2022 and the action plan and monitoring review shows this in the 'status' heading on each page.

The Council **APPROVED** the review which is to be published on the website.

### **92.5 Regeneration Planning**

The County Council has been allocated £5m to regenerate town centres, Llanfair Caereinion is included in the plan for this. It is suggested that the Council considers setting up a sub-group to consider what could be done for Llanfair Caereinion for Council to consider. The grant application and details of what things can be considered has been received.

The meeting noted that some discussions have taken place between the County Councillor and local MP. It was mentioned by PCC that the Town Clerk could seek funding for a feasibility study (£20-30,000). The Council **APPROVED** meeting with Craig Williams MP, Russell George AM, Nigel Brinn (PCC) and Sam Lloyd-Clayton (PCC) along with Cllr Gareth Jones (County Councillor), Cllr Ian Davies, Cllr Melvin Jones and the Town Clerk to take this subject forward.

The Town Clerk is to facilitate this meeting asap.

### **93. Documents review**

The meeting considered revised standing orders. There is a One Voice Wales version which is much shorter and concise. A copy is to be circulated to all Councillors following which it will be taken forward at the next Council meeting for consideration

Other documents are to be reviewed in rotation.

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The Covid 19 documents can now be removed from the Website. The COSH document on the website appears to have a broken link, the Town Clerk is to check this.

### 94. British Legion Use of St Mary's Churchyard

To confirm the decision (approved by email and mail between meetings) to allow use of St Mary's churchyard and the beacon for 'poppy displays' during the specified period by the Royal British Legion.

The Council **APPROVED** the poppy displays and congratulated Cllr S Webster and the Knit and Knatter group for their work on the project.

Proposed by Cllr Ursula Griffiths and seconded by Cllr Melvin Jones. The vote was unanimous.

The Council **APPROVED** the installation of a collection box to support future poppy appeals subject to the usual risk assessment and insurance confirmation. Proposed by Cllr Ursula Griffiths and seconded by Cllr Melvin Jones. The vote was unanimous.

### 95. Volunteers and insurances

To meeting confirmed the following volunteers as registered with the Council:

Name	Location of volunteering	Approved activity
The Wilkinson household	Around seats and bin on junction of A458 and Bridge Street	Tidying, sweeping and keeping clean area.

### 96. Town Wifi

The meeting considered the report on the proposed Town Wi-Fi system. The proposal has changed since first offered by the County Council some twelve months previous.

The meeting considered the new arrangements including the cost implications.

The Council **APPROVED** proceeding with the scheme subject to grant aid being in place for all costs of the plan set out below.

The meeting noted that the County Councils advises that the current timetable for delivery is around 4 months (i.e., completion in February 2023). It is suggested that if the Council wishes to proceed on this basis that it is subject to final approval at the stage when it is ready to progress.

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Item Description	Unit Cost	Total Cost
Scoping Visit to the Town to map the best location for Access Points	250.00	250.00
Installation of 3 Meraki MR76 Routers	150.00	450.00
Supply of 3 Meraki MR76 Routers, 5 Year licences, Antennas and Power Supplies.	1579.00	4737.00
Splash Landing Page 5 yrs.	1750.00	1750.00
Maintenance 5 years	150.00 per access point per year x 3	2250.00
Data Analytics Training Workshop	350.00	350.00
<b>Grand Total</b> Town Council Contribution to be covered by further grant aid @ 30%		<b>£9787.00</b> <b>£2936.10</b>

### 97. St Mary's Clock

The meeting considered an update on the Church Clock and the Community Committee. The Town Clerk confirmed that he had met with Rev Jane James and the way forward suggested at the last council meeting was accepted. The Church has called a meeting for Thursday 27<sup>th</sup> October 2022 at 7pm in St Mary's to cover the Food Bank details and to set up the Community Committee. The Town Clerk is happy to administer the Committee on a voluntary basis.

### 98. Parking Review.

The meeting noted that the 'walkabout meeting residents' took place on 22<sup>nd</sup> October as planned. A report has been issued to members.

The final consideration of the Town Councils response to the consultation will be at the meeting held on 28<sup>th</sup> November 2022.

### 99. County Council Matters

The meeting received an update on any matters affecting the Town from the County Councillor covering the following areas:

- i) Update on school
- ii) Delay to road surfacing programme
- iii) Appeal for foster carers
- iv) Cost of services (i.e., electric)

### 100. Use of St Mary's Churchyard

Celf-Able is an inclusive art group run by disabled artists in Montgomeryshire. We are disabled- and artist-led, but open to all ages and abilities, artists and people who just want to have a go at art. To consider consent for them to use the Churchyard (area at Crown House end of site) for a month to display artwork.

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There is a collection of 13 tree sculptures that we made out of wood, wire and recycled plastic.

They are currently on display at Y Plas, Machynlleth, but as they were made in workshops around Montgomeryshire, the organisation would love to display them in Llanfair in the grassy area of the churchyard opposite the Goat. The plan is to move them from Y Plas at the end of this month.

The Council **APPROVED** the use of the Churchyard area (Western end) for the above subject to confirmation of a risk assessment and insurances. The display can be placed for a period from 18<sup>th</sup> November to the end of the year.

Proposed by Cllr Sam Webster and seconded by Cllr Ursula Griffiths. The vote was unanimous.

### **101. The Goat Field and Deri Woods**

#### **101.1 Event planned**

Celf-Able is an inclusive art group run by disabled artists in Montgomeryshire. We are disabled- and artist-led, but open to all ages and abilities, artists and people who just want to have a go at art.

The local Art Group (as per St Mary's item above) is asking for consent to use Deri Woods. This is that that they would have a base and support their application to Natural Resources Wales for a grant about reconnecting communities with their natural environment, to run a project in Deri Woods.

The idea is called 'Weaving the Woods', and they would like to make looms out of natural twine and weave in items from the woods – twigs, leaves etc., and also small copper wire creatures that are found in the woods, squirrels, birds etc. and hang these from trees, again with natural twine. They would like to run 5 workshops sessions in the woods on Saturdays this autumn, they would bring popup shelters and portable tables and chairs and remove these each time but would like to leave the looms in place in-between so that people can see them and add to them anytime that they are in the woods. If possible, they would like to then leave the looms and creatures in situ, for a month at least after the workshops.

The Council **APPROVED** the above subject to confirmation of risk assessments and insurances. The Deri Woods/Goat Field Councillors are to meet the group on or before the first day of the activity to agreed use of wood/materials in the woodland area along with which areas can be used.

Proposed by Cllr Ursula Griffiths and seconded by Cllr Sam Webster. The vote was unanimous.

#### **101.2 Weather and use of Deri Woods**

The Council **AGREED** that following advice the woods should be closed where there are reported 'gusts of 40mph or over' as advised on the BBC weather website. The Town Clerk is to arrange for signs to be produced so that they can be put up at short notice.

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### **101.3 Ash Die Back disease**

The Town Clerk updated the meeting on the Ash Die Back diseased trees at the eastern end of Goat Field. An application to remove the trees is to be submitted as they lay within a conservation area. A full report will be available for the 28<sup>th</sup> November council meeting. A photo of the trees along the boundary of the house adjacent to Deri Woods is to be taken for the records.

### **101.4 Oak tree with broken branch**

On inspection in Deri Woods there is an oak tree with a split branch which has partly fallen towards the ground. A local contractor has been asked to remove the branch as soon as practical.

### **102. Air Ambulance**

The meeting considered supporting the ***Save Wales Air Ambulance – Welshpool Base campaign*** seeking to retain the Air Ambulance base at Welshpool (Mid Wales Airport).

The meeting was concerned at any relocation including the following:

- i) Most money given to support this service comes from Montgomeryshire.
- ii) Need for rapid response from Welshpool.
- iii) Need for rapid response in the Mid-Wales area due to poor road access and distance to hospitals.

The Council **AGEED** to support the 'Save Wales Air Ambulance – Welshpool Base campaign'.

### **103. Correspondence**

The meeting **AGREED** that instead of sending out correspondence by email between meetings there should be the re-introduction of this heading with letters brought to the meeting for consideration.

### **104. Welcome packs**

The Town Clerk is to put together a welcome pack for caravan parks and hotels/bed and breakfast establishments.

### **105. Defibrillators**

A copy of the defibrillator map showing their locations is to be issued to the school, medical centre, fire station and pubs. The Chronicle, Council website and Town Guide show locations of the defibrillators in the Town.

The Town Clerk confirmed that they are inspected each week and a report is completed online to confirm that national database that they are working.

### **106. Erw Ddwr**

The meeting was informed that there were only 2 further burial plots in the central area before there is a need to start using the new burial area. The contractor has been instructed to complete the paths to allow use of the new area. The Town Clerk is to ask the contractor to move the works to more urgent.



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### **107. Banwy Estate Road**

An update was given on the asset transfer progress.

The Council **AGREED** the payment of the Solicitors account for legal advice.

### **108.Dates of next meeting**

To note the date of the next meeting which is to be Monday 28<sup>th</sup> November 2022 at 7pm in the Youth Room of the Institute.